

# MEDIA ACCESS APPLICATION & REGISTRATION

52ND FIGHTER WING

SPANGDAHLEM AIR BASE, GERMANY



Submission of this application **DOES NOT** guarantee installation access. The data obtained is only for Spangdahlem Air Base information and access screening purposes. Providing information is voluntary; however, installation access may not be permitted if it is not submitted.

Email completed application to [52FW.PA.Office@us.af.mil](mailto:52FW.PA.Office@us.af.mil), subject line: **Media Access Application**.  
Previous or incomplete forms will not be accepted.

## MEMBER INFORMATION

NAME (LAST, FIRST, M.I.)

\_\_\_\_\_

MEDIA AGENCY

\_\_\_\_\_

TYPE OF MEDIA

TV / VIDEO    PRINT    RADIO    BLOG/VLOG    BOOK\*

BUSINESS ADDRESS / PHONE NUMBER

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

MEDIA AUDIENCE REACH & SIZE

(MUST BE VERIFIABLE)

VIEWERSHIP / MONTH	_____
LISTENERSHIP / MONTH	_____
FOLLOWERS	_____

EDITOR / ASSIGNMENT MANAGER

NAME	_____
EMAIL	_____
WORK / CELL PHONE NUMBER	_____

REASON FOR REQUEST

(PROVIDE PROJECT BACKGROUND INCLUDING DEADLINE AND SPECIFIC NEEDS)\*\*

DATE / PLACE OF BIRTH (MUST BE 18 YEARS OR OLDER)

\_\_\_\_\_

DRIVERS LICENSE NUMBER

\_\_\_\_\_

NATIONALITY

\_\_\_\_\_

PASSPORT NUMBER / EXPIRATION DATE

\_\_\_\_\_

EMAIL ADDRESS

\_\_\_\_\_

ADD ME TO THE 52ND FIGHTER WING MEDIA DISTR0  
 DO NOT ADD ME TO THE 52ND FIGHTER WING MEDIA DISTR0

SOCIAL MEDIA ACCOUNTS

HANDLES	_____
TAGS & HASHTAGS	_____
LINKS	_____

LINKS TO PREVIOUS WORK

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\*Book deals must be requested through SAF/PA

\*\*52nd Fighter Wing Public Affairs may request a letter of intent from publisher

### NOTE:

Media representatives must be actively and professionally engaged in the pursuit of information distribution about activities of the 52nd Fighter Wing, Spangdahlem Air Base, its geographically separated units (GSUs), or other components of the U.S. Air Force. Freelance media members must have verifiable previous accomplishments and may be asked to provide assignment documents from an editor, news director, producer, manager or owner of a professionally recognized media organization. Foreign Nationals or Green Card holders must submit a copy of their passport or alien/legal permanent resident card with this application. No expired documents will be accepted.

# CONDUCT & LIABILITY

Spangdahlem Air Base is a secure installation, and all media agree to abide by 52nd Fighter Wing safety and security measures and regulations. Violation of these measures and regulations may result in the immediate suspension or revocation of credentials.

## INITIAL

**MEDIA MUST BE ESCORTED AT ALL TIMES WHILE ON SPANGDAHLEM AIR BASE BY A PUBLIC AFFAIRS REPRESENTATIVE OR AN APPROVED 52ND FIGHTER WING REPRESENTATIVE.**

**MEDIA AND THEIR ORGANIZATIONS ARE RESPONSIBLE FOR PASSPORT, VISA, MEDIA ACCREDITATION, MEDICAL OR TRAVELER INSURANCE, OR FINANCIAL REQUIREMENTS RELATED TO TRAVEL OF JOURNALISTS TO AND FROM SPECIFIC SPANGDAHLEM AIR BASE, GERMANY, AND EUROPEAN NATIONS.**

**UNPROFESSIONAL ACTIVITIES WILL NOT BE TOLERATED. UNPROFESSIONAL ACTIVITIES INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:**

- ANY BEHAVIOR DEEMED DISRUPTIVE TO ASSIGNED BASE ESCORTS, OTHER MEDIA MEMBERS, BASE OPERATIONS OR PERSONNEL
- SEEKING AUTOGRAPHS
- PEDDLING MATERIALS FOR PROFIT
- COLLECTING GOVERNMENT-PROVIDED MATERIALS FOR PURPOSES OTHER THAN PUBLICATION OR BACKGROUND RESEARCH
- ANY BEHAVIOR DEEMED UNLAWFUL
- THE POSSESSION OF ALCOHOLIC BEVERAGES, ILLEGAL DRUGS, OR WEAPONS WHILE ON BASE

**ALL MEDIA AND ANY PROPERTY IN THEIR POSSESSION OR CONTROL ARE SUBJECT TO ANY SEARCH OR DETENTION NECESSARY FOR THE PROTECTION OF INFORMATION AND PROPERTY**

**SMOKING IS NOT PERMITTED ON THE FLIGHTLINE, IN ANY BASE FACILITY (INCLUDING HANGARS) OR GOVERNMENT VEHICLE. SMOKING IS DISCOURAGED ON THE INSTALLATION. FOR DESIGNATED SMOKING AREAS, PLEASE TALK WITH YOUR ESCORT.**

**NEWS MEDIA REPRESENTATIVES (NMRS) MUST ESTABLISH "ON THE RECORD" PRIOR TO ALL DISCUSSIONS OUTSIDE OF COORDINATED INTERVIEWS.**

**NMRS WILL NOT BE PROVIDED ACCESS TO CLASSIFIED INFORMATION OR SENSITIVE BUT UNCLASSIFIED (SBU) INFORMATION.**

**BY SUBMITTING THIS APPLICATION FOR ACCREDITATION, I AGREE TO ABIDE BY ALL 52ND FIGHTER WING SAFETY AND SECURITY MEASURES AND REGULATIONS FOR SPANGDAHLEM AIR BASE.**

***VIOLATORS OF THESE RULES WILL BE REMOVED FROM THE INSTALLATION IMMEDIATELY AND HAVE THEIR MEDIA CREDENTIALS TO COVER FUTURE MISSIONS AND OPERATIONS REVOKED. DEPENDING ON THE NATURE OF THE REQUEST, 52ND FIGHTER WING PUBLIC AFFAIRS MAY REQUIRE ADDITIONAL GROUND RULES.***

Users, in consideration of permission granted by the United States to access the installation, agree to release forever the United States, its agencies, and United States personnel from every liability arising out of the use of the installation, supplies, or services, by the User. The User will defend, pay, or settle every claim or suit against the United States, its agencies, and United States personnel, by agents or employees of the User or persons claiming through them, or by third parties, and will hold the United States, its agencies, and United States personnel harmless against every such claim or suit, including attorney fees, costs, and expenses, arising out of the use of the installation, supplies, or services, by the User. Death, injury, loss, or damage to persons or property resulting solely from the willful misconduct of United States personnel shall not be affected by the Hold Harmless Agreement.

1] Military personnel and civilian employees of the United States, including non-appropriated fund employees, acting within the scope of their employment and official volunteers acting within the scope of their duties; and 2] Heirs, successors, executors, administrators, and assigns of such employees or volunteers.

**SIGNATURE**

**DATE**

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